

THE UNIVERSITY OF IOWA HOSPITALS AND CLINICS

POLICY AND PROCEDURE MANUAL

SUBJECT: Smoke Free Environment	POLICY NUMBER: IV.20	
SOURCE (DEVELOPED BY): Environment of Care Subcommittee	online reference: http://policies.uihc.uiowa.edu	
DATE APPROVED BY UHAC: August 20, 2003; November 17, 2004; October 5, 2005; May 17, 2006	SIGNATURE	DATE
DATE(S) REVISED: November 3, 1999; July 18, 2001; July 14, 2003		

PURPOSE

University of Iowa Hospitals and Clinics is an advocate for a healthy environment by creating a workplace free of tobacco smoke and supporting smokers who wish to quit by offering smoking cessation assistance. Research shows that secondhand smoke is a significant source of disease even when the exposure occurs outdoors.

POLICY

The UIHC campus is 100% smoke-free. No smoking is allowed within UI Hospitals and Clinics buildings or on grounds, sidewalks, streets, parking ramps I, II, III & IV or other areas maintained by UIHC. This policy applies to all individuals working, visiting, or receiving medical care within the boundaries of UI Hospitals and Clinics property, including vendors and contractors

See Map Below

PROCEDURES

- 1. <u>Staff</u>: Faculty and staff are expected to comply with hospital policies and assist with the education of UIHC patients, visitors and staff. Enforcement of the policy rests with the appropriate supervisory staff, department heads, general administrative staff, and clinical department heads. When faculty or staff members observe violations of the policy, they should remind the staff member of the policy and ask them to extinguish the cigarette/cigar material. If the staff member continues to violate the policy, the location and time of the violation can be reported by **contacting the appropriate Department Head or Safety & Security (6-2658).** Violation patterns will be assessed and appropriate action initiated.
- 2. <u>Patients</u>: Clinical staff, nursing staff and others who have patient care responsibilities are responsible for ensuring compliance. Patients violating hospital policy will be requested to extinguish smoking materials. Patients wishing to register a complaint can be referred to the **Patient Representative Office** (6-1802) for resolution.
- 3. <u>Visitors</u>: Visitors will be informed of the policy and asked to comply while they are on campus. All hospital staff are encouraged to assist with the education of visitors regarding the policy and where visitors may obtain nicotine replacement therapy if necessary. Staff members are also expected to help

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enforce the policy with visitors. If staff observe visitors smoking on campus, they should ask the visitor to extinguish their cigarette/cigar and respect our smoke-free environment. If a visitor is observed repeatedly violating the policy after a warning, staff can report the location and time of the violation by **contacting Safety & Security (6-2658).** Violation patterns will be assessed and appropriate action initiated.

4. <u>Smoking Cessation Services</u>: UIHC encourages individuals who smoke to avail themselves of tobacco substitution and smoking cessation services.

CHAMPS (individual)	356-4652	
Rehabilitation Therapies – Smoking Cessation Clinic (individual)	356-2663	
• University Employee Health Clinic (individual – UI employees only)356-3631		
Cancer Information Service – Information on smoking and quitting	1-800-237-1225	
	356-3000	
American Lung Association	1-800-586-4872	

